

**Local Emergency Planning Committee Grant Program Application
2024-2025
Texas Commission on Environmental Quality**

The Texas Local Emergency Planning Committee (LEPC) Grant Program is an opportunity for LEPCs to receive grant funds to help implement the requirements of the Emergency Planning and Community Right-to-Know Act (EPCRA). Chapters 505.016(d), 506.017(d), and 507.013(d) of the Texas Health and Safety Code authorize up to 20% of chemical reporting fees to be awarded as grants to the LEPCs. The grant is awarded to assist LEPCs in fulfilling their responsibilities under EPCRA.

Only LEPCs officially recognized by the State Emergency Response Commission (SERC) are eligible for this grant.

Application Submission Information - If an application is found to be incomplete, Texas Commission on Environmental Quality (TCEQ) will notify the applicant in writing and provide details about what is missing from the application. Applicants will be given a deadline to submit the missing information to TCEQ. A complete application and required attachments must be submitted electronically to LEPCGRANTS@tceq.texas.gov, or by postal mail to:

Texas Commission on Environmental Quality
Attention: LEPC Grant Program, MC 177
PO Box 13087
Austin, TX 78711-3087

All applications must be received by TCEQ no later than 5:00 p.m. Central Time, on the application submission deadline, October 11, 2024.

Applications are reviewed and awarded at TCEQ's discretion. Priority will be given to first-time grantees that are unfunded, requesting items that preserve life and safety. Any funds awarded will first be allocated towards items that preserve life and safety.

TCEQ is not obligated to select applications for funding, even if received within the application deadline. TCEQ may also select parts of a proposal for funding and may offer to fund less than the dollar amount requested in a proposal.

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Acknowledgements

The documents listed in this section must be submitted to be considered a complete application. By **initialing next to each line** below you acknowledge that each item has been completed and agreed upon.

Initial

_____ LEPC Grant Application

_____ Budget Information Sheet: **Up to \$475,000 total for all awards will be available this grant period.** The ranking list is an important part of your grant application.

_____ A complete Texas Division of Emergency Management (TDEM) 151 Form must be submitted with this application. Forms can be accessed from the TDEM website under Forms or at [TDEM-151](#).

Acknowledgement of timeline of events:

If you are selected for a grant award, by **initialing next to each line** below, you acknowledge that each item will be completed and is agreed upon.

Initial

_____ Submit an initial Financial Status Report to allow upfront funding within 30 calendar days of receiving your official notice to proceed.

_____ Quarterly Financial Status Reports will be due within 15 calendar days following the end of the reporting quarter.

_____ Request approval for any cost or description change in writing from the TCEQ Grant Manager **prior** to purchase.

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LEPC Contact Information

The application contact will be the primary person the TCEQ can contact regarding information provided in the grant application.

Application Contact	<i>Please Print or Type</i>
a. Name:	
b. Title:	
c. Phone Number:	
d. Fax Number:	
e. Email Address:	
f. Mailing Address:	
g. Physical Address: <i>(if different than mailing address)</i>	

The secondary contact will be available in the absence of the primary contact.

Secondary Application Contact	<i>Please Print or Type</i>
a. Name:	
b. Title:	
c. Phone Number:	
d. Fax Number:	
e. Email Address:	
f. Mailing Address:	
g. Physical Address: <i>(if different than mailing address)</i>	

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LEPC Status and Funding Needs Statement

LEPC Status Information	<i>Please Print or Type</i>
How long has the LEPC been active?	
Date of last LEPC meeting. (MM/DD/YY)	
Has the LEPC received any non-TCEQ funding in the last three years?	

Funding Needs Statement	<i>Please Print or Type</i>
In your own words, explain the LEPC needs for funding. Explain how these funds would benefit the LEPC's growth and development in fulfilling their requirements under the Emergency Planning Community Right-to-Know Act (EPCRA).	

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EPCRA Requirements – Item Justification

Directions: This grant's purpose is to help LEPCs fulfill their requirements under EPCRA. The A-D list below are the four main requirements under EPCRA. Please use the list of EPCRA requirements to describe how each line item on this application will assist in implementing EPCRA. Note: Section references come from Public Law 99-499 and subsection references come from the United States Code 42.

- A. Emergency planning (Sections 301-303, Subchapter I – 11001-11003)
- B. Emergency release notification (Section 304, Subchapter I – 11004)
- C. Hazardous chemical storage reporting requirements (Section 311-312, Subchapter I – 11021-11022)
- D. Toxic chemical release inventory (Section 313, Subchapter I – 11023)

Item 1	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

Item 2	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

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EPCRA Requirements – Item Justification (continued)

Please use the list of EPCRA requirements to describe how each line item on this application will assist in implementing EPCRA. Note: Section references come from Public Law 99-499 and subsection references come from the United States Code 42.

- A. Emergency planning (Sections 301-303, Subchapter I – 11001-11003)
- B. Emergency release notification (Section 304, Subchapter I – 11004)
- C. Hazardous chemical storage reporting requirements (Section 311-312, Subchapter I – 11021-11022)
- D. Toxic chemical release inventory (Section 313, Subchapter I – 11023)

Item 3	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

Item 4	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

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EPCRA Requirements – Item Justification (continued)

Please use the list of EPCRA requirements to describe how each line item on this application will assist in implementing EPCRA. Note: Section references come from Public Law 99-499 and subsection references come from the United States Code 42.

- A. Emergency planning (Sections 301-303, Subchapter I – 11001-11003)
- B. Emergency release notification (Section 304, Subchapter I – 11004)
- C. Hazardous chemical storage reporting requirements (Section 311-312, Subchapter I – 11021-11022)
- D. Toxic chemical release inventory (Section 313, Subchapter I – 11023)

Item 5	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

Item 6	
EPCRA Fulfilment	<i>Write Justification below for each applicable EPCRA Requirement that will be fulfilled with this item.</i>
A	
B	
C	
D	
LEPC or Community Benefit	
Life and Safety Need or Benefit	

***Attach additional pages for additional item requests.**

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Item Ranking: Please use this area to rank each item requested by importance, with the most important items at the top (1) and the least important items at the bottom (10). TCEQ will take the item rankings into consideration if the entire application cannot be funded. Please include additional pages if more space is required.

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

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Signature Page

1. LEPC Name:	
2. Federal Tax ID Number:	
3. Total Amount Requested:	

County Judge or Emergency Management Coordinator Authorization:

The County Judge or appointed Emergency Management Coordinator must sign below to authorize this grant application. By signing this document, you certify that you have reviewed this Grant Application and the Budget Information Sheet and that the funds will be expended in accordance with Budget Information Sheet unless otherwise stated in writing by the TCEQ Grant Manager.

I hereby certify that to the best of my knowledge all information provided in this application and any attachments is true and correct. If the application was prepared by a third party, I certify that I have read the complete application after all forms and information were completed, I agree with the information provided, and the date provided below is the date I signed the form. I further understand that before incorporating this information into a grant contract, the data and information may be revised by TCEQ for accuracy, and that accepting a grant contract will constitute agreement with those revisions. Failure to sign the application or signing it with a false statement may make the submitted offer or any resulting contracts voidable.

Signature of County Judge or Emergency Management Coordinator:	
Printed Name:	
Official's Title:	
Date of Signature:	